

International Trade Centre



Export Documentation Price List 1st September 2016

<u>CERTIFICATION FEES</u>	<u>EC Certificate of Origin</u>	<u>EC Invoice</u>	<u>EUR / ATR</u>	<u>Other Document</u>
Completed by Exporter				
HHCC Member	£19.00	£19.00	£17.50	£28.50
Non-HHCC Member	£38.00	£38.00	£35.00	£57.00
Completed by HHCC				
HHCC Member	£40.00	N/A	£40.00	£85.00
Non-HHCC Member	£80.00	N/A	£80.00	£150.00
Express Service Fee				
HHCC Member	£7.00	£7.00	£7.00	£7.00
Non-HHCC Member	£14.00	£14.00	£14.00	£14.00
Rejection Fee				
	£5.00	£5.00	£5.00	£5.00
Extra Copies				
Original Document				
HHCC Member	£9.50			
Non-HHCC Member	£19.00			
Copy Document				
HHCC Member	£6.50			
Non-HHCC Member	£13.00			

OTHER FEES

Amendment Approval	£14.00		
Signature Scanning (per signature)	£10.00		
Letter of Credit Service	On application		

Blank Documents

Dangerous Goods Note	£0.75	Standard Shipping Note	£0.65
EC Cert of Origin	£0.75	Copy EC Cert of Origin	£0.45
Arab Cert of Origin	£1.50	Copy Arab Cert of Origin	£0.80

Postage: The Chamber will charge P & P on returned and processed documents. To minimise this cost to you, please supply a 1st class stamped addressed return envelope.

Note

The above scale of charges are not applicable to Arab/Egyptian document certification and legalisation fees which are subject to a separate scale of charges, rules and regulations. The above fees are basic fees and DO NOT include the additional costs for certification by offices such as the Foreign and Commonwealth Office, the Department for Environment Food & Rural Affairs, foreign embassies or any other authorities. Additional fees and associated charges are available upon request from the Hull and Humber Chamber of Commerce.

HULL OFFICE

Tel: 01482 324976
Fax: 01482 213962

Opening Hours

Monday - Friday
10am – 12pm / 1pm – 3pm

GRIMSBY OFFICE

Tel: 01472 342981
Fax: 01472 349524

Opening Hours

Monday - Friday
9.30am – 2pm / 3pm – 4.30pm